



## DATA SHEET 2023

UPDATED JUNE 13, 2023.

### INSTITUTIONAL INFORMATION

<b>Name of Institution</b>	Universidade Federal da Paraíba (Federal University of Paraíba)
<b>Rector</b>	Prof. Dr. Valdiney Veloso Gouveia
<b>Postal and visiting address</b>	UFPB - Campus I Prédio da Reitoria - 1º Andar - Castelo Branco CEP 58.051-900 João Pessoa - Paraíba - Brasil
<b>Website</b>	<a href="http://www.ufpb.br">www.ufpb.br</a>
<b>Erasmus PIC number</b>	961994300

### INTERNATIONAL OFFICE

<b>Head</b>	Prof. Dr. Sandro Marden Torres
<b>Phone number</b>	+55 83 3216 7156
<b>Website</b>	<a href="https://www.ufpb.br/aci">https://www.ufpb.br/aci</a>
<b>Direct link "About ACI-UFPB" (in English)</b>	<a href="https://www.ufpb.br/acieng/contents/menu/institutional/about-aci-ufpb">https://www.ufpb.br/acieng/contents/menu/institutional/about-aci-ufpb</a>
<b>Direct link "Incoming Students" (in English)</b>	<a href="https://www.ufpb.br/acieng/contents/menu/mobility-incoming">https://www.ufpb.br/acieng/contents/menu/mobility-incoming</a>

### E-MAIL (NOTE THAT OUR E-MAIL ADDRESSES HAVE CHANGED)

<b>Coordinator</b>	<a href="mailto:presidencia@aci.ufpb.br">presidencia@aci.ufpb.br</a> (c/o Dr. Prof. Sandro Marden Torres)
<b>Academic Cooperation</b>	<a href="mailto:acordose@aci.ufpb.br">acordose@aci.ufpb.br</a> (c/o Prof. Ana Berenice Peres Martorelli)
<b>Staff</b>	<a href="mailto:secretaria@aci.ufpb.br">secretaria@aci.ufpb.br</a>
<b>Mobility (both Incoming and outgoing)</b>	<a href="mailto:mobilidade@aci.ufpb.br">mobilidade@aci.ufpb.br</a> (c/o Mrs. Natália Nery e Silva)





## ACADEMIC INFORMATION

<b>Credits</b>	<p>1 credit = 15 hours for classes (undergraduate studies; for other cases, please ask). For ECTS users: hours per credit at UFPB only takes into consideration in-class work, regardless of the time necessary for the completion of academic goals (self-study reading, preparing presentations, etc.). Thus, a 3-credit course comprises 15 weeks x 3 hours of class per week (45 hours total) that can be used for instruction, seminars and tests.</p>
<b>Exams</b>	<p>Evaluation is done through tests, papers, essays, works, and/or seminars, to be done/taken/presented during the academic semester. Students who do not achieve the 7.0 passing grade (out of 10.0) are entitled to one final exam (per each course enrolled) to take place right after the end of classes. For this reason, it is also possible to pass a course with an average from 5.0 to 6.9 (upon taking the final exam).</p>
<b>Language of Instruction</b>	<p>Portuguese, in all undergraduate courses. Some graduate courses may be delivered in a foreign language at the professor's discretion if all enrolled students agree. This information must be checked at the Graduate Program of interest.</p>
<b>Portuguese language proficiency requirements for undergraduate foreign students</b>	<p>CEFR - B1. As of June 2014, any Certificate or Statement issued by a qualified examiner/professor of Portuguese will suffice to prove Language Proficiency. However, the student is fully responsible for corresponding to the level stated in such certificate/statement, and being able to follow courses in Portuguese.</p>
<b>Portuguese classes</b>	<p>Portuguese classes are offered free of charge in Campus I (João Pessoa) to all foreign students registered at UFPB, by PLEI (Programa Linguístico Cultural para Estudantes Internacionais) Classes usually go together with the academic semester of Campus I. Week 1: placement test + registration. Week 2 on: classes. More Information at <a href="http://www.cchla.ufpb.br/plei">www.cchla.ufpb.br/plei</a> Note: courses taken at PLEI are not shown at the Academic Transcript. Students will receive a Certificate by the end of the semester. Note: PLEI will not allow students to join courses after the second week of classes, except in special cases when previously informed.</p>



<b>Date of arrival</b>	<b>International students are advised to arrive in the city at least one week before classes start for initial procedures.</b>
<b>Orientation</b>	<b>We have no orientation week or session for all the incoming students together, but we offer the relevant information individually to every student who checks in at our office. Students can find most of the information they will need upon their arrival at UFPB and our city in a file that can be downloaded from: <a href="https://www.ufpb.br/acieng/contents/menu/mobility-incoming/upon-arrival">https://www.ufpb.br/acieng/contents/menu/mobility-incoming/upon-arrival</a></b>
<b>Course Offers</b>	<b>Instructions on how to search for courses/classes to prepare a learning agreement can be found at: <a href="https://www.ufpb.br/aci/contents/menu/programas/incoming/disciplinas">https://www.ufpb.br/aci/contents/menu/programas/incoming/disciplinas</a> (in Portuguese) or at <a href="https://www.ufpb.br/acieng/contents/menu/mobility-incoming/course-offers">https://www.ufpb.br/acieng/contents/menu/mobility-incoming/course-offers</a> (in English) Where to search for courses: <a href="https://sigaa.ufpb.br/sigaa/public/curso/lista.jsf?nivel=G&amp;aba=p-ensino">https://sigaa.ufpb.br/sigaa/public/curso/lista.jsf?nivel=G&amp;aba=p-ensino</a></b>

## APPLICATION PROCESS

<b>Applications for the 2023.2 semester (to begin December 05, 2023):</b>	<b>Applications are welcome any time now until October 6, 2023 (Friday), except in case of Medical School (internship). Medical School is not able to receive international students for Internship at the moment.</b>
<b>Application Procedure:</b>	<b>1. Please fill out the Application form, available here. 2. Fill out Study Plan, available here. 3. Partner University sends the nomination to <a href="mailto:mobilidade@aci.ufpb.br">mobilidade@aci.ufpb.br</a>, then students send the documents informed in step 1 and 2 to the same email address (other documents at ACI's page Candidaturas). 4. Program coordination will evaluate documents and provide feedback on the acceptance of the student. 5. The UFPB International Office issues the Letter of Acceptance.</b>



	<p>All information concerning foreign student's incoming process can be now found at:</p> <p><a href="https://www.ufpb.br/aci/contents/menu/programas/incoming">https://www.ufpb.br/aci/contents/menu/programas/incoming</a> (in Portuguese) and <a href="https://www.ufpb.br/acieng/contents/menu/mobility-incoming">https://www.ufpb.br/acieng/contents/menu/mobility-incoming</a> (in English)</p> <p>Candidates to Internship/Practice in the Faculty of Medicine ought to read this:</p> <p><a href="https://www.ufpb.br/aci/contents/menu/programas/incoming/candidaturas-para-internato-praticas-em-medicina">https://www.ufpb.br/aci/contents/menu/programas/incoming/candidaturas-para-internato-praticas-em-medicina</a> (in Portuguese) <a href="https://www.ufpb.br/acieng/contents/menu/mobility-incoming/medicine">https://www.ufpb.br/acieng/contents/menu/mobility-incoming/medicine</a> (in English)</p>
<b>Important!</b>	<p>According to the terms of the Academic Cooperation Agreement, students must hire an International Insurance Policy. Apart from health/accidents coverage, including liability, we recommend coverage for evacuation, repatriation and body transfer.</p> <p>The copy of the policy can be presented by the student upon his/her arrival at the UFPB International Office, at the latest.</p>

### CALENDAR - 2023

Campus I - João Pessoa	
2023.2	
<b>Start</b>	<b>Dec 05, 2023</b>
<b>End</b>	<b>May 10, 2024</b>

\*the availability of transcripts on such date depends on the professors' compliance with their deadline of entering the grades into the electronic system. Note: As of the 2018.1 semester we will not send the mobility students' transcripts by post, only by e-mail.


As long as they have access to the UFPB system (SIGAA), students can issue their own transcripts and print them out. Transcripts can be verified electronically through

<http://sigaa.ufpb.br/sigaa/documentos>.



Once you get to this page, look for the link “Histórico”. Then, enter the student’s UFPB number (field “Matrícula” on the transcript); issue date (field “Emitido em” on the transcript) in the order it appears on the transcript, that is dd/mm/yyyy; the verification code, a letters-and-figures code found at the transcript’s footer; and, a captcha that you will see onscreen.

<b>Accommodation</b>	<b>At the moment, UFPB cannot offer housing facilities or accommodations to international students. However, our International Office staff may provide students with information to help them find a place to live in the due time.</b>
----------------------	--



Universidade Federal da Paraíba  
Agência UFPB de Cooperação Internacional  
Prédio da Reitoria – 1º Andar, sala 10 – Castelo Branco – CEP 58.051-900  
João Pessoa – Paraíba – Brasil - Telefone/Fax: +55 83 3216 7156

