**DATA SHEET 2018 – 2019**

**Updated September 06, 2018**

* INSTITUTIONAL information

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| Name of Institution | Universidade Federal da Paraíba (Federal University of Paraíba) |
| Rector | Prof. Dr. Margareth de Fátima Formiga Melo Diniz |
| Postal and visiting address | UFPB – Campus I  Prédio da Reitoria – 1° Andar – Castelo Branco CEP 58.051-900  João Pessoa – Paraíba – Brasil |
| Website | [www.ufpb.br](http://www.ufpb.br/) |
| Erasmus PIC number | 961994300 |

**International Office**

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| Head | Prof. Dr. José Antonio Rodrigues da Silva |
| Phone number | +55 83 3216 7156 |
| Website | [www.ufpb.br/aai](http://www.ufpb.br/aai) |
| Direct link “To Partners” (in English) | <http://www.ufpb.br/aai/contents/paginas/institucional/to-partners> |
| Direct link to “Incoming  Students” (in English) | http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version |

**E-mail**

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| Coordinator | [assint.jars@reitoria.ufpb.br](mailto:assint.jars@reitoria.ufpb.br) (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish) |
| Academic Cooperation | [agreements@reitoria.ufpb.br](mailto:agreements@reitoria.ufpb.br) (c/o Dr. José Antonio Rodrigues da Silva –  In Portuguese, English, Spanish) |
| Staff | [assint.secret@reitoria.ufpb.br](mailto:assint.secret@reitoria.ufpb.br) (in Portuguese/English/Spanish/French) |
| Incoming (into UFPB) | [incoming@reitoria.ufpb.br](mailto:incoming@reitoria.ufpb.br) (c/o Mr. Wellington Guimarães – can read Portuguese, French, Spanish;  can write in Portuguese and French) |
| Outgoing (out of UFPB) | [outgoing@reitoria.ufpb.br](mailto:outgoing@reitoria.ufpb.br) (c/o Mrs. Natália Silva – in Portuguese, English, French, Spanish) |

* ACADEMIC information

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| Credits | 1 credit = 15 hours for classes (undergraduate studies; for other cases, please ask). For ECTS users: hours per credit at UFPB only takes into consideration in-class work, regardless of the time necessary for the completion of academic goals (self-study reading, preparing presentations, etc.). Thus, a 3-credit course comprises 15 weeks x 3 hours of class per week (45 hours total) that can be used for instruction, seminars and tests. | |
| Exams | Evaluation is done through tests, papers, essays, works, and/or seminars, to be done/taken/presented during the academic semester. Students who do not achieve the 7.0 passing grade (out of 10.0) are entitled to **one** final exam (per each course enrolled) to take place right after the end of classes. For this reason, it is also possible to pass a course with an average from 5.0 to 6.9 (upon taking the final exam). | |
| Language of Instruction | | Portuguese, in all undergraduate courses. Some graduate courses may be delivered in a foreign language at the professor’s discretion if all enrolled students agree. This information must be checked at the Graduate Program of interest. |

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| Portuguese language proficiency requirements for undergraduate foreign students | | CEFR – B1.  As of June 2014, any Certificate or Statement issued by a qualified examiner/professor of Portuguese will suffice to prove Language Proficiency. However, the student is fully responsible for corresponding to the level stated in such certificate/statement, and being able to follow courses in Portuguese. |
| Portuguese classes | Portuguese classes are offered free of charge in Campus I (João Pessoa) to all foreign students registered at UFPB, by PLEI (*Programa Linguístico Cultural para Estudantes Internacionais*)  Classes usually go together with the academic semester of Campus I.  Week 1: placement test + registration.  Week 2 on: classes.  More Information at [www.cchla.ufpb.br/plei](http://www.cchla.ufpb.br/plei)  **Note**: courses taken at PLEI are not shown at the Academic Transcript. Students will receive a Certificate by the end of the semester.  **Note**: PLEI will not allow students to join courses after the second week of classes, except in special cases when previously informed. | |
| Date of arrival | International students are advised to arrive in the city at least one week before classes start for initial procedures. | |
| Course Offers | Instructions on how to search for courses/classes can be found at http://www.ufpb.br/aai/contents/menu/programas/incoming/disciplinas  (in Portuguese)  or at  http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/courses (in English) | |

* APPLICATION process

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| Applications for the 2018.2 semester (starting on November 22 [Campus I and IV] (dates for Campus II and III are to be decided): | Applications are welcome any time now until October 1, 2018 (MONDAY), except in case of Medical School (internship). Internship candidates are now limited to a few partner institutions; the complete information can be found below. |

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| Application Procedure: | All information concerning foreign student’s incoming process can be now found at: http://www.ufpb.br/aai/contents/menu/programas/incoming (in Portuguese) and http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version (in English)  Candidates to Internship/Practice in the Faculty of Medicine ought to read this: http://www.ufpb.br/aai/contents/menu/programas/incoming/candidaturas-para-internato-praticas-em-medicina (in Portuguese)  http://www.ufpb.br/aai/contents/menu/programas/incoming/english-version/medicine (in English) |
| **Important!** | According to the terms of the Academic Cooperation Agreement, students must hire an International Insurance Policy. Apart from health/accidents coverage, including liability, we recommend coverage for evacuation, repatriation and body transfer.  The copy of the policy can be presented by the student upon his/her arrival at the UFPB International Office, at the latest. |

* Calendar

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| **Campus I – João Pessoa &**  **Campus IV – Rio Tinto/Mamanguape** | | | |
| 2018.2 | | 2019.1  To be confirmed | |
| start | November 22, 2018 | start | tbc |
| end | May 10, 2019 | end | tbc |
| Final exams (ONLY for students who have not achieved a 7.0 score (out of 10.0) on the tests/evaluations taken during the semester): | | | |
| May 13 to May 17, 2019 | | tbc | |
| Transcripts are probably\* ready to be issued with all the grades of the semester after: | | | |
| June 20, 2019 | | tbc | |

\*the availability of transcripts on such date depends on the professors’ compliance with their deadline of entering the grades into the electronic system.

\* Note that semester 2018 (Campus I and IV) will start November 22, 2018 and will have a break from December 17, 2018 (last class December 14, 2018) to January 30, 2019 (classes resume January 31, 2019).

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| Accommodation | UFPB cannot offer housing facilities/accommodations to international students. However, our International Office staff may provide students with information to help them find a place to live in the due time. |