DATA SHEET 2017 – 2018
Updated April 10, 2017

- INSTITUTIONAL information

Name of Institution	Universidade Federal da Paraíba
Rector	Prof. Dr. Margareth de Fátima Formiga Melo Diniz
Postal and visiting address	UFPB – Campus I Prédio da Reitoria – 3° Andar – Castelo Branco CEP 58.051-900 João Pessoa – Paraíba – Brasil
Website	www.ufpb.br
Erasmus PIC number	961994300

International Office

Head	Prof. Dr. José Antonio Rodrigues da Silva
Phone number	+55 83 3216 7156
Website	www.ufpb.br/aai
Direct link "To Partners" (in English)	http://www.ufpb.br/aai/contents/paginas/institucional/to-partners
Direct link to "Incoming Students" (in English)	http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version

E-mail

Coordinator	assint.jars@reitoria.ufpb.br (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Academic Cooperation	agreements@reitoria.ufpb.br (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Staff	assint.secret@reitoria.ufpb.br (in Portuguese/English/Spanish/French)
Incoming (into UFPB)	incoming@reitoria.ufpb.br (c/o Mr. Wellington Guimarães – in Portuguese, French, Spanish, French)
Outgoing (out of UFPB)	outgoing@reitoria.ufpb.br (c/o Mrs. Natália Silva – in Portuguese, English, French, Spanish)

- ACADEMIC information

Workload	1 credit = 15 hours for classes (undergraduate studies; for other cases, please ask). For ECTS users: hours per credit at UFPB only takes into consideration in-class work, regardless of the time necessary for the completion of academic goals (off- class reading, studying, preparing presentations, etc.). Thus, a 3-credit course comprises 15 weeks x 3 hours of class per week (45 hours total) that can be used for instruction, seminars and tests.
Exams	Evaluation is done through tests, papers, essays, works, seminars to be done/presented <u>during the semester</u>. Students who do not achieve the 7,0 passing grade (out of 10,0) are entitled to one final exam (per course enrolled) to take place right after the end of classes. For this reason, it is possible to pass a course with an average from 5,0 to 6,9 (after the final exam).

Universidade Federal da Paraíba
Assessoria para Assuntos Internacionais
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Language of Instruction	Portuguese in all undergraduate courses. Some graduate courses may be delivered in a foreign language at the professor's discretion. This information must be checked at the Graduate Program of interest.
Portuguese language proficiency requirements for undergraduate foreign students	CEFR – B1. As of June 2014, any Certificate or Statement issued by a qualified examiner/professor of Portuguese will do to prove Language Proficiency. However, we would like to remind that the student is fully responsible for corresponding to the level stated in such certificate/statement, and being able to follow courses in Portuguese.
Portuguese classes	are offered free of charge in Campus I to all foreign students registered at UFPB, by PLEI (*Programa Linguístico Cultural para Estudantes Internacionais*) Classes go together with academic semester. Week 1: placement test + registration. Week 2 on: classes. More Information at www.cchla.ufpb.br/plei **Note**: courses taken at PLEI do not show at the Academic Transcript. Students receive a Certificate at the end of the semester. **Note**: PLEI will not let students join courses after the third week of classes.
Date of arrival	International students are advised to arrive in the city at least one week before classes start for initial procedures. The letter of acceptance normally comprises a few days before the semester beginning and a few days after its end.
Course Offers	Instructions on how to search for courses/classes can be found at http://www.ufpb.br/aai/contents/paginas/institucional/incoming/disciplinas (in Portuguese) or at http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/courses (in English)

campus I - João Pessoa campus II - Areia campus III - Bananeiras campus IV – Rio Tinto/Mamanguape			
2016.2		2017.1 (confirmed on April 04, 2017)	
start	January 17, 2017	start	July 12, 2017
end	June 6, 2017	end	November 23, 2017
Final exams (ONLY for students who have not achieved a 7,0 score (out of 10,0) on the tests/evaluations taken during the semester):			
June 7 to June 12, 2017		November 24 to November 30, 2017	
Transcripts are probably* ready to be issued with all the grades of the semester after:			
June 26, 2017		December 04, 2017	

*the availability of transcripts on such date depends on the professors' compliance with their deadline.

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- APPLICATION process

Applications for 2017.1 semester (starting July 12, 2017)	Applications are welcome any time now until April 15, 2017, <u>except</u> in case of Medical School (internship). Faculty of Medicine will only offer places for internship students to arrive after August 2017. Application dates will be informed in the due time.
Application Procedure:	All information concerning foreign student's incoming process can be now found at: http://www.ufpb.br/aai/contents/paginas/institucional/incoming (in Portuguese) and http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version (in English) Candidates to Internship/Practice in the Faculty of Medicine must read this: http://www.ufpb.br/aai/contents/paginas/institucional/incoming/candidaturas-para-internato-praticas-em-medicina (in Portuguese) http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/medicine (in English)
Important!	According to the terms of the Academic Cooperation Agreement, students must hire an International Insurance Policy. We recommend coverage for evacuation, repatriation and body transfer, apart from health/accidents coverage. The copy of the policy can be presented by the student upon his/her arrival at the UFPB International Office, at the latest.

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